

## **EXCHANGE VISITOR COURSE REQUEST FORM**

Name: \_\_\_\_\_\_Home Campus: \_\_\_\_\_

Date: Academic Major:

Instructions: go to www.brockport.edu. The Online Course Schedule is under "quick links." Search for classes to add and fill out the chart accordingly. Please indicate your course choices and provide at least 2 alternate classes in case we are unable to accommodate a first choice.

Guidance notes: ~ J-1 Students are required to be enrolled in at least 12 US credits. Classes are typically worth 3 credits each, meaning exchange students usually enroll in 4 classes. You can enroll in up to 18 credits. ~Pay careful attention to the dates and times of the classes you are choosing. Make sure they do not conflict with each other. ~Pay careful attention to the Rem (remaining) section of the search. If the number under Rem is 0, it means that the class is full. While you can request a class that is full, we may not be able to accommodate. ~100 and 200 level classes are considered lower division. 300 and 400 level classes are considered upper division (Junior and Senior level). 500, 600 and 700 level classes are graduate level classes and undergraduate exchange students cannot enroll in those levels.

CRN (example: 6662)	Subject/Course/Section (example: ENG 102.01)	Title (example: Fundamental College Composition)	Days (example: MWF)	Time (example: 8:15am- 9:15am)