



**LA TROBE**  
UNIVERSITY • AUSTRALIA

**20  
20**

**COURSEWORK  
PROGRAMS**

International application  
form Australia

[latrobe.edu.au/international](http://latrobe.edu.au/international)



Read this application carefully. Complete all sections and ensure that supporting (certified) documents are attached. Write in BLOCK LETTERS using a blue or black pen. Tick where applicable.

**Personal details as shown on your passport**

Have you previously enrolled at La Trobe University? Yes No If yes, please provide your student number \_\_\_\_\_

Male Female Unspecified Mrs Ms Miss Mr Dr Other Date of birth

Family name \_\_\_\_\_ Given name(s) \_\_\_\_\_

**Student's current personal address**

Number and Street \_\_\_\_\_ Suburb / Town \_\_\_\_\_

City / State \_\_\_\_\_ Country \_\_\_\_\_ Post / Zip code \_\_\_\_\_

Telephone \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ Mobile / Cell phone \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_  
Country code Area code Number Country code Area code Number

Student's email (compulsory) \_\_\_\_\_

**Residency information**

Country of birth \_\_\_\_\_ Citizenship \_\_\_\_\_

Passport number (if applicable) \_\_\_\_\_

Are you currently living in Australia? Yes No If no, country where you are living \_\_\_\_\_

**Accessibility information**

Do you have a disability, impairment or long-term medical condition that may affect your studies?

Hearing Physical Learning Mental illness Intellectual  
Mobility Vision Medical Acquired brain injury Other \_\_\_\_\_

Would you like to receive advice on support services, equipment and facilities that may assist you? For further information, please visit [latrobe.edu.au/disability](http://latrobe.edu.au/disability)

**Agent details (if applicable)**

Agency name \_\_\_\_\_ Email \_\_\_\_\_

Branch address and country \_\_\_\_\_

**Declaration by agent:**

- I am satisfied to the best of my knowledge that the applicant is a genuine student who intends to complete the course/s applied for at the University and meets genuine temporary entrant requirements.
- I have sighted and verified identification documentation and can confirm the identity of the applicant is true and correct.
- I have sighted and verified all documents supplied by the applicant in support of this application and can confirm they are true and exact copies of the original documents and do not contain fraudulent content.
- I declare that all information contained in this application, including responses to questions, has been provided by the applicant.
- I have provided the applicant all relevant information to enable them to make an informed decision about studying at the University and their chosen course.
- I have informed the applicant of the conditions attached to a student visa and their obligation to have sufficient funds to pay for all associated study costs and all living and travel expenses for themselves and any dependent/s travelling to Australia for the entire duration of their stay.
- By signing this form, I am confirming that I understand and have discussed with the student and agreed on the declarations above.

Agent stamp

Tick to confirm

Agency Counsellor name \_\_\_\_\_ Agency signature \_\_\_\_\_

Agency Counsellor e-mail \_\_\_\_\_

**Course preferences**

List the course/s that you would like to study at La Trobe University in order of preference.

Preference 1 Name of course \_\_\_\_\_

Campus MEL BEN AW MIL SHP CTY Preferred start date\* S1\* S2\* Other Year

Preference 2 Name of course \_\_\_\_\_

Campus MEL BEN AW MIL SHP CTY Preferred start date\* S1\* S2\* Other Year

Preference 3 Name of course \_\_\_\_\_

Campus MEL BEN AW MIL SHP CTY Preferred start date\* S1\* S2\* Other Year

Campus: MEL = Melbourne (Bundoora), BEN = Bendigo, AW = Albury-Wodonga, MIL = Mildura, SHP = Shepparton, C = City \*Preferred start date: S1 = Semester 1 (March), S2 = Semester 2 (July)

NOTE: Depending on demand and availability, you may be offered a place at a different campus. Places will be allocated as soon as your application is received. You can change your course preference without incurring a fee only once. After a course offer has been issued, subsequent changes incur a non-refundable A\$80 fee.

### Advanced Standing (credit) transfer

Are you seeking Advanced Standing (credit) for previous studies?    Yes    No

If yes, you **must attach** detailed syllabus or curriculum for Advanced Standing (credit) to be assessed. This must include course content, assessment mode, contact hours, prescribed texts, etc.

### Visa information

Are you a permanent resident of Australia?    Yes    No

If yes, you will be required to apply as a domestic student. See: [latrobe.edu.au/study/apply](http://latrobe.edu.au/study/apply)

Current Australian visa number as shown on your visa label (if applicable)

Visa type    Student    Visitor    Spouse    Subclass number \_\_\_\_\_    Expiry date   

Other visa type (please specify): \_\_\_\_\_

If you hold a current passport and/or an Australian visa, you **must** include a copy with this application.

Have you previously visited or studied in Australia?    Yes    No    If yes, please provide details:

\_\_\_\_\_

\_\_\_\_\_

Have you previously breached any visa conditions?    Yes    No    If yes, please provide details:

\_\_\_\_\_

\_\_\_\_\_

Have you ever been refused a visa for entry into Australia or a country other than Australia?    Yes    No    If yes, please provide details:

\_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a crime or offence?    Yes    No    If yes, please provide details:

\_\_\_\_\_

\_\_\_\_\_

Please note your family immigration history:

Are you married?    Yes    No    Date of marriage   

If yes, is your spouse currently in Australia?    Yes    No

If yes, what visa type does your spouse have? \_\_\_\_\_    Visa expiry date   

Will your spouse/dependants (children) accompany you during your education in Australia? Tick all that apply:    Spouse    Dependants    No

Please provide details of all your dependants including their date of birth:

Full name \_\_\_\_\_    Date of birth   

Full name \_\_\_\_\_    Date of birth   

Full name \_\_\_\_\_    Date of birth   

If you have more than three dependants, attach a separate sheet with any remaining dependants' details.

Do you have adequate funds to support your own education and your dependants' living expenses?    Yes    No

Do you have relatives living in Australia?    Yes    No    If yes, please provide details (please use an extra sheet if required).

Name	City / State	Relationship	Occupation
_____	_____	_____	_____
_____	_____	_____	_____

### English language proficiency

Is English your first language?    Yes    No    If no, what is your first language? \_\_\_\_\_

Have you taken OR will you be taking an English test?    Yes    No

Name of test (if completed) \_\_\_\_\_    Date of test   

Location (city and country) \_\_\_\_\_    Result \_\_\_\_\_

Test Reference Number (if known) \_\_\_\_\_

Are you enrolling for an ELICOS program?    Yes    No    What is the duration of this program? \_\_\_\_\_

Program start date \_\_\_\_\_    Expected program end date \_\_\_\_\_

NOTE: Some courses have higher English language requirements. La Trobe University also accepts other English language tests. See: [latrobe.edu.au/international/how-to-apply](http://latrobe.edu.au/international/how-to-apply)

## Educational background and qualifications

Documentary evidence of qualifications claimed **must be attached**, including a full academic transcript (statement of results and evidence of successful completion). Documents not in English must be accompanied by certified translations. Also describe any current studies you are undertaking. **Please note that documents submitted with your application become the property of La Trobe University and are not returnable.**

### 1 CURRENT STUDIES – List details of current studies

Date enrolled (month/year)

d	d		m	m		y	y	y	y
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Date your results will be available (month/year)

d	d		m	m		y	y	y	y
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Name of qualification (including main field of study)

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Institution \_\_\_\_\_ Language of instruction \_\_\_\_\_ Country \_\_\_\_\_

Will you complete your current studies prior to the commencement of your proposed La Trobe University program? Yes No

### 2 PREVIOUS STUDIES Completed secondary or foundation studies – List details of the secondary school or foundation studies you have completed

Date enrolled (month/year)

d	d		m	m		y	y	y	y
---	---	--	---	---	--	---	---	---	---

Name of qualification (including main field of study)

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Institution \_\_\_\_\_ Language of instruction \_\_\_\_\_ Country \_\_\_\_\_

**Completed post-secondary (tertiary studies)** – List details of the post-secondary studies you have completed, from lowest to highest qualification gained (e.g. Certificate, Diploma, Bachelor, Master's)

Date enrolled (month/year)

d	d		m	m		y	y	y	y
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Name of qualification (including main field of study)

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Institution \_\_\_\_\_ Language of instruction \_\_\_\_\_ Country \_\_\_\_\_

Date enrolled (month/year)

d	d		m	m		y	y	y	y
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Name of qualification (including main field of study)

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Institution \_\_\_\_\_ Language of instruction \_\_\_\_\_ Country \_\_\_\_\_

Date enrolled (month/year)

d	d		m	m		y	y	y	y
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Name of qualification (including main field of study)

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Institution \_\_\_\_\_ Language of instruction \_\_\_\_\_ Country \_\_\_\_\_

Have you ever been excluded from an academic institution? Yes No If yes, provide details below:

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### 3 Do you have a gap in education that is more than 6 months? Yes No If yes, please explain the purpose of the gap

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### 4 EMPLOYMENT HISTORY – You must attach a CV (curriculum vitae) or resumé with relevant work experience (if applicable to the program you are applying for)

Employer's name	Country	From	To	Position and type of work		
				Casual	Volunteer	Seasonal
Employment status	Full-time	Part-time				
Employer's name	Country	From	To	Position and type of work		
				Casual	Volunteer	Seasonal
Employment status	Full-time	Part-time				
Employer's name	Country	From	To	Position and type of work		
				Casual	Volunteer	Seasonal
Employment status	Full-time	Part-time				

## Living costs

For a guide to living costs, visit: [latrobe.edu.au/international/living/costs](http://latrobe.edu.au/international/living/costs)

Do you understand the costs associated with studying in Australia (including costs of tuition, living expenses, OSHC, return airfares, etc.)? Yes No

How are you funding your study and living costs? (choose more than one if applicable):

- self-funded     
  sponsored by government     
  sponsored by organisation     
  sponsored by University  
 family-funded     
  bank loan (please provide proof of employment and income, bank statements and loan letters)  
 other (please specify) \_\_\_\_\_

## Additional questions

1 Please explain how your course selection is related to your previous education and/or professional background. How will it satisfy your career aspirations?

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2 Why have you chosen La Trobe University among other providers in Australia and overseas? Why have you chosen to study in Victoria?

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3 What do you know about the course structure and delivery mode? What subjects are you intending to study in your course selection?

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4 Do you understand that La Trobe University and/or an authorised packaging partner institution will not pay your tuition fees or living expenses if you are unable to fund your stay in Australia, and that La Trobe University may cancel your enrolment and CoE (Confirmation of Enrolment), which may change your student visa status?

Yes No

5 Are you aware of your work rights and restrictions while studying in Australia on a student visa?

Yes No

6 Do you understand that your visa application may be rejected if the Department of Home Affairs (DoHA) is not satisfied that you are a genuine student, and if you do not pass the DoHA health and character checks?

Yes No

7 Do you understand that the DoHA may cancel your visa if you do not abide by your visa conditions? Visit: [latrobe.edu.au/students/new-students/international/visa](http://latrobe.edu.au/students/new-students/international/visa)

Yes No

8 Are you aware that you may be required to undergo a Genuine Temporary Entrant (GTE) telephone interview during this application process?

Yes No

9 Please indicate where you first heard about La Trobe University:

- Agent
- Social media
- La Trobe University website
- Advertisement online
- Google search
- Education fair/event
- Friend/family
- Other

## Check list

1 Have you answered all questions?

Yes No

2 Have you provided us with all of your education and employment history?

Yes No

3 Have you attached all original or certified copies of all necessary documents?

Yes No

4 If applying for Advanced Standing (credit), have you attached the syllabus and curriculum details?

Yes No

5 Have you signed and dated the application?

Yes No

6 Have you kept a personal copy of all documents?

Yes No

## Overseas Student Health Cover

The Australian Government requires you to maintain Overseas Student Health Cover (OSHC) for the duration of your student visa. For more information, see [latrobe.edu.au/oshc](http://latrobe.edu.au/oshc)

Please choose one of the following options:

Please provide me with a quote for visa-length OSHC

I am already in Australia and have an existing OSHC policy

I am organising my own OSHC

I am holding a form of visa other than a student visa and don't require OSHC

I am a Norwegian student covered by the National Norwegian Insurance Scheme and do not require OSHC

I am a Swedish student covered by CSN International (Swedish National Board of Student Aid) and do not require OSHC

I am a Belgian student covered by the Belgian Government Insurance Scheme and do not require OSHC

## Applicant declaration for La Trobe University

I declare that:

- I am not a permanent resident or citizen of Australia, nor a citizen of New Zealand.
- The information supplied in this application and all supporting documentation is correct and complete, all documents are genuine, and any supplementary application documents (personal statement, folio or additional requirements) are my own work.
- I am seeking admission to the University as a genuine international student, having carefully chosen the University program to apply for which matches my future career goals.
- I have genuine access to total funds required to cover all tuition fees, travel costs, Overseas Student Health Cover and living costs for myself and my dependents for my stay in Australia and, if I have any school-aged children or dependants accompanying me to Australia, I understand they must attend school and I will be required to pay a full fee if they are enrolled either in a government or non government school.
- I have read and understood the University's Privacy Policy: [latrobe.edu.au/privacy/resources](http://latrobe.edu.au/privacy/resources)

I acknowledge that:

- The University reserves the right at any stage to vary or reverse any decision regarding admission or enrolment which has been made on the basis of incorrect, fraudulent or incomplete information. Failure to disclose my full academic record may result in the University revoking an offer or terminating my studies at any stage.
- The University places restrictions on course and institution transfers and that I may not be permitted to change my course or institution without permission.

I authorise the University to:

- Seek verification of my academic and professional qualifications, English Proficiency test scores and work experience.
- Disclose information relevant to my application and enrolment to the University's preferred OSHC provider

and other third parties for the purposes of arranging my OSHC, progressing my application and enrolment, and administering my course. I also authorise the University to access the Department of Home Affairs (DHA) to obtain information on my visa status. (For students studying in Australia only.)

I understand and accept that:

- The University reserves the right to vary courses, subjects, the mode of delivery, teaching location, assessment and admission requirements at any time at its discretion.
- I authorise the University to use and disclose personal information under the conditions relating to the Refund Policy.
- The University reserves the right to inform other tertiary institutions and regulatory agencies if any of the material presented to support my application is found to be false. If sponsored by a government body or private institution, I give the University permission to provide my sponsor with information about my application, enrolment and academic progress.
- Fees listed are an estimate only, based on the subjects in which I enrol, and will vary depending on the subject and the actual subject enrolment load. I agree to pay all fees for which I am liable. I acknowledge that the tuition fee is exclusive of the cost of text books, health insurance or living expenses such as food, accommodation, transport and medical costs. Details on any additional costs for the selected course can be found within course descriptions on the University's website: [latrobe.edu.au/courses](http://latrobe.edu.au/courses)
- Tuition and other fees are subject to change each year. The University reserves the right to vary fees on an annual basis. In the event of a fee increase, the University will issue me with a Statement of Account after enrolment for my Actual Tuition Fees, which will indicate the specified due date for payment of each subject. If I am enrolled in a greater than standard 60 credit point load in any semester, I may be required to pay additional fees in that semester.

- This application and all supporting documentation become the property of the University and are not returnable.
- This application does not remove my right to take further action under Australian Laws.
- If I am not successful in gaining direct entry into the course I have applied for, the University may refer my application to the University's preferred pathway providers for an alternative course that may lead to my chosen University degree (if applicable).
- The information I have provided on this form and during enrolment may be made available to the Australian Government, state agencies and other designated authorities under the ESOS Act 2000 (Cth) and the ESOS National Code 2018. Information about me can be disclosed without my consent where authorised or required by law.
- The University, as an education provider, is required to provide information about my enrolment and my contact details in Australia to the Department of Home Affairs (DHA) upon request.
- The University may contact me by mail, email or telephone to provide further information on services, pathway options and other courses offered by the University.
- The University will communicate with me via the email I have provided unless I inform the University to do so otherwise.

## Parent or guardian declaration (to be completed if applicant is 17 years of age at the time of applying)

I have read the information provided on this application and confirm that all the details are correct.

I hereby apply for entry of my child/ward to study with the University.

Parent/guardian name: \_\_\_\_\_

Relationship: \_\_\_\_\_

## Applicant's (student's) signature:

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Date

## Contact details

La Trobe International | La Trobe University, Victoria 3086, Australia | T +61 3 9479 1199 F +61 3 9479 3660 E [intapplication@latrobe.edu.au](mailto:intapplication@latrobe.edu.au)

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[latrobetimes.blogs.latrobe.edu.au](http://latrobetimes.blogs.latrobe.edu.au)



## For further enquiries

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